

OCEAN TOWERS HOUSING CORPORATION

PURCHASE/TRANSFER APPLICATION

201 Ocean Avenue
Santa Monica, California 90402
Phone 310-458-7671 Fax 310-451-0103

Elevator Move-in and Move-out Fee

I understand a fee is required when reserving the elevator for either one of the above reasons:

- \$150 for Studios
- \$180 for One Bedroom
- \$200 for Two Bedroom
- \$220 for Three Bedroom or Two Bedroom and a Study

This fee must be paid at the time of my reservation.

Reservations must be made 7 days prior to the move-in or move-out.

A security deposit of \$300.00 will also be required at the time elevator reservation.

This deposit will be refunded if no damage occurs to the elevators or walls in the common area.

Moving hours are between 8:00 a.m. – 5:00 p.m., Monday through Friday.

No move-ins or move-outs on Saturday, Sundays or holidays.

Signature: _____

Apt: _____

Date: _____

Agent's Name: _____

Phone: _____

Perspective Closing Date: _____

Perspective Move In Date: _____

- ❖ All Applicants must have an interview, prior to approval.
- ❖ It takes a minimum of 7 working days (10 for out of state) to process the Application.

The following information is required to be provided by potential purchasers prior to scheduling an interview with the Board committee granting consent to purchase.

1. Financial Documents:

_____ (i.e. Tax Returns, Current Bank Statements, Financial Statements)

2. Purchase Contract

3. Verification of funds for the purchase

Application For Approval Of Prospective Buyer

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The undersigned Applicant(s) wish to purchase Unit _____ in the Ocean Towers Apartments. Applicant(s) acknowledge that the Ocean Towers Apartments is a stock cooperative community, and that Ocean Towers Housing Corporation, as the representative of the members of that community, has the right to approval by Ocean Towers Housing Corporation of Applicants to sublease an Ocean Towers Apartment. The following information is provided in order to allow Ocean Towers Housing Corporation to make an informed decision concerning such application. Applicant(s) hereby authorize Ocean Towers Housing Corporation to verify any and all information set forth below and to investigate the credit history, pending litigation, judgments, and criminal record of Applicant(s). Applicant(s) acknowledge that material falsity or omissions in the information set forth below may constitute grounds for refusal of consent to the purchase. Concurrently with this application, Applicant(s) tender the sum of \$125.00 as a non-refundable application fee. This application fee will be used to defray the estimated cost of conducting a reasonable investigation of Applicant(s).

Information Concerning Applicant

Full Name: _____

Current Residence Address: _____

City, ST, Zip: _____

Home Phone/cell: _____ Work: _____

Length of Time at Current Residence: _____ Own or Rent? _____

Prior Residences Over Past Ten Years: _____

Address: _____

Address: _____

Address: _____

(Attach additional pages in necessary)

Social Security No. _____ Date of Birth _____

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Current Employer: Occupation: _____

Business Address: _____

Length of Time in Current Employment: Monthly Income: _____

Prior Employers Over Past Ten Years: _____

Name of Employer Nature of Business Employment Dates

Name of Employer Nature of Business Employment Dates

Name of Employer Nature of Business Employment Dates

Name of Employer Nature of Business Employment Dates

Name of Employer Nature of Business Employment Dates

(Attach additional pages if necessary)

Has Applicant ever been convicted of a felony? Yes / No

If "yes", please explain:

Information Concerning Spouse/Co-Applicant

Full Name:

Residence Address (if different from Applicant's):

Length of Time at Current Residence: Own or Rent?

Prior Residences Over Past Ten Years:

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Address:

Address:

Address:

(Attach additional pages in necessary)

Social Security No.

Occupation:

Current Employer:

Business Address:

Length of Time in Current Employment:

Monthly Income:

Prior Employers Over Past Ten Years:

Name of Employer	Nature of Business	Employment Dates
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(Attach additional pages if necessary)

Has Applicant ever been convicted of a felony? Yes / No

If "yes", please explain:

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References

This application requires submission of at least two references for Applicant and / or Applicant's Spouse/Co-Applicant. Applicant(s) authorize Ocean Towers Housing Corporation to contact each reference set forth below to obtain information concerning Applicant(s).

Name of Reference: _____

Address: _____

Telephone Number: _____ Number of years know: _____

Nature of Relationship: _____

Name of Reference: _____

Address: _____

Telephone Number: _____ Number of years know: _____

Nature of Relationship: _____

Name of Reference: _____

Address: _____

Telephone Number: _____ Number of years know: _____

Nature of Relationship: _____

Dated: _____

Signature of Applicant

Signature of Applicant